TCI

TCI's Infinium Newsletter

Winter 2010

Improving Your Infinium HR/PY (HCM) Return on Investment

As a business leader you know how important it is to have access to the most accurate and up to date information. One of the prime reasons for having a Human Capital Management (HCM) system is to ensure you have the information you need, when you need it. If you're not getting this from your current configuration of Infinium HCM, you have several choices such as:

- Do nothing about Infinium HCM; continue to rely on applications such as spreadsheets, databases, and other reporting tools to get what you need.

- Plan on a replacement, set up a multimillion dollar budget, and hope that in a few years you'll get the information you need.

- Review and update Infinium HCM at a fraction of the cost to make sure you have the information you need, today.

There are several areas where you should be looking for improvements, such as; data clean up, data integrity, advanced web technology, and up-to-date business practices with current business models.

At TCI we have provided many Infinium HCM customers with a low cost, proven, and highly effective way to improve your Infinium ROI with your Infinium HCM applications. We recommend you consider scheduling a TCI Infinium HCM Optimization Review to ensure you are getting the most out of your investment.

The HCM Optimization Review is designed to diagnose problems and to suggest solutions. It includes an initial review of your current HR business models, a review of your current HCM configuration, a detailed report card of the findings, and a suggested plan of action.

Our Optimization Review process has identified, and provided solutions for, issues such as: untrained business users, out of date documentation, procedures that don't support present business practices, redundant systems, configurations that don't match current business models, incomplete implementations, and expensive custom programs that mimic functionality delivered in the HCM application. For more information on the HCM Optimization Review, contact Jerry Daniel at jdaniel@tcipro.com.

Infinium GL Year End Tips

TCI's Dan Rabold has a twelve year history with Infor Infinium Technical Customer Support. Dan is offering some year-end tips in this newsletter. He suggests remembering to set up an accounting year code value, **AYR**, for the new year. Leaving the company blank creates an accounting year code that is valid for all companies to use. You can also set up the year for specific companies if you want, but you must have one where you have left the company blank.

Set up Period Controls for the new year using the *Work With Period Controls* option. If you attempt to post in the new year without doing this step, you will receive an error message. You must set up period controls for each company. GL will copy the prior year period controls, and update the period end dates. Be sure to enter through the screen; if you use F12, you will exit without saving the period control.

Make sure all accounts have been assigned the correct Account Type: Asset, Liability, Income, or Expense. Balances for accounts classified as I and E will be offset by the year end journal with the net effect being posted to retained earnings. Balances for accounts classified as A and L will be rolled forward to the Starting Balance for the next year.

Positive Pay

Increasingly, counterfeit checks are deceiving even the most sophisticated review procedures. TCI has helped minimize this concern by creating a Positive Pay enhancement that works between companies and their banks. Positive Pay allows a company to share their check register with their bank. Then the bank matches criteria on the checks they receive to payees of that company against the electronically shared register. This safeguard helps decrease counterfeit activity.

TCI works with your company to define your time cycle, to allow you to select which ISeries encryption software vendor you want, and to install the TCI enhancement, along with encryption and transmission software. Now every time a customer does a check run, the enhancement selects the required information as defined by the bank and creates a transmission file. Every 15 minutes, new activity is searched for, and when new records are in the TCI transmission file, the enhancement bundles them, encrypts them, and sends them to the bank. The bank processes the incoming file and updates the check processor with the information from the customer about the vendor's payment, such as check number, amount, and vendor name. TCI's enhancement enforces positive pay with your terms, and provides added fraud security.

For more details regarding GL year end processing, see Infinium Solution AK952 on the infor365.com website under the FAQ and Solutions menu.

Keeping Up with Software Patches

After a major release the number of software patches is high. For each software module you have, check the Master Solution Record on infor365.com. The Master Solution Record for the current release is kept up-to-date. In it you will find a list of solution records for that release. Check this weekly. Review the information on each one to see if you need to apply it, and its prerequisites. Also, check weekly for updates to AM.

Many solution records coming out have a new way to apply them using a windows install approach. Depending on your firewall settings, this approach may work great or may fail. If you are not able to install using the Wizard, you can do so using a SAVF like you have done in the past. On solution records with the Install Wizard approach, there is normally a SAVF approach as well (if not ask for it). Below is the verbiage on a solution record with both a Windows and SAVF install option. "xxxxxx.exe (windows Install) is the recommended install method. However, if you are having problems running the Windows version of the install, it can be run manually on the I-Series using the attached objects below."

Infinium PL Year End Tips

First, within Controls, select *Work with codes*. Select the **AYR** code with a 5. If a new year is not listed, use F6 to create it. If it is listed make sure it is active.

Next, within Controls, select *Work with calendars*. Create a calendar for the new year using the same calendar name assigned at the company controls, page 2. (If you use a different calendar name from year to year you must go into the base information of your company and change the default to the new calendar name). When creating the calendar, make sure you enter through the screen listing your period ending dates to fully save the new calendar. Also please note that all calendars with the same name need to remain Active.

Then go to the *Work with companies* option, and select the company with a 15 to drill down to the division. Select the division with a 19 to create your period controls. Enter through the listing of the periods.

Finally, change the period in *Division Controls*. Select the division with a 2 to change, and enter to the 2nd page. On screen 2, change the default year and period to the correct values.

Linkedin Users: Join the Infinium Software Community Group, it's free and informative.

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I n f i n i u m   P r a c t i c e   D i v i s i o n

Jerry Daniel is the Director of the Infinium Practice Division at TCI. Jerry has over 20 years of Infinium experience, and TCI's Infinium Consultants on average have between ten and twenty years of Infinium consulting and programming experience.

Our expertise and service are unmatched in the industry. TCI guarantees all of our work. We want you to be more than our customer, we want to be your Infinium business partner. If you would like to learn more about anything noted in this newsletter, or to inquire about other Infinium services, just let Jerry know.

Converting Employee Social Security Numbers

Several companies originally set up their Infinium systems with employee social security numbers as the Infinium Employee ID number.

For many proprietary reasons, including state law changes, more and more companies are making the move to a unique Employee ID to replace the social security number ID. Infinium applications use the Employee ID number in numerous files, both active and historical.

TCI developed and fine tuned a conversion utility that assigns a new Employee ID number to each employee and updates all occurrences of the old social security number as Employee ID with this new number. For more information on this, please contact jdaniel@tcipro.com.